



Quarterdeck Meeting Plan

Location: _____ Date: _____ Time: _____

Presiding: _____

Call to Order, Introduction of guests, etc.

Minutes of last Quarterdeck Meeting.

Reports:

Boatswain's Mate (Administration)

Activity Chairs

Storekeeper

Boatswain's Mate (Program)

Purser

Yeoman

Old Business:

New Business:

“Action” Assignments (Report at next Quarterdeck Meeting):

Skipper's Comments:

Next Meeting: _____